

# Controls Verification Checklist

## Requirements

All items listed below MUST be completed prior to View Field Support Engineers commissioning the site. View personnel are not responsible for completing any of the listed items, confirming their completion, or providing labor for troubleshooting, or correcting errors found during commissioning. Low-Voltage Superintendent must sign and date this checklist form certifying that all tasks are completed properly.

General Contractor will notify View Project Manager when they have received a signed and dated verification checklist from both glazing and the electrical contractor superintendents confirming each subcontractor has completed their installation and testing scope per project specifications. General Contractor will provide their signed and dated copy of this checklist to View Project Manager. View will then confirm a mutually agreed upon date to begin commissioning the site.

### NOTE:

If View commissioning resources arrive on the site per mutually agreed schedule with the general contractor and are unable to complete commissioning due to incomplete work in accordance with this checklist, by either the glazing or the electrical subcontractor, the subcontractor found to have incomplete work agrees to pay View Glass a delay fee of \$3,500/day for every day that the View Commissioning team is on-site and unable to complete commissioning due to lack of site readiness.

## Electrical Contractor

1. Verify all Control Panels are fully installed in their proper locations.  
*Reference: Control Panel Installation Guide*  
(<https://view.com/assets/pdfs/control-panel-installation-guide.pdf>)
2. Verify all Control Panels have AC power installed correctly.
3. Verify all Trunk Cables are fully installed and connected.  
*Reference: Trunk Line Installation Guide*  
(<https://view.com/assets/pdfs/trunk-cable-installation-guide.pdf>)
4. Verify all Power Insert Cables are fully installed and connected.  
*Reference: Power Insert Cable Installation Guide*  
(<https://view.com/assets/pdfs/power-insert-cable-installation-guide.pdf>)

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5. Verify all Trunk Cables and Power Insert Cables are labeled at both ends (easy to trace).
6. Verify all Window Controllers have been installed in their proper locations.
7. Verify all Window Controllers have been properly keyed and tested.  
*Reference: Window Controller Checks Guide*  
(<https://view.com/assets/pdfs/window-control-checks-during-installation.pdf>)
8. Verify all connectors are completely tight and fully seated, no mis-keyed or misaligned connectors.
9. Verify and record damaged cabling. Report to View PM.
10. Verify all cables are in accordance with their proper bend radius.  
(reference XG-9.2.1in interconnect drawings)
11. Verify there is no debris inside any of the connectors.
12. Verify all Window Controllers are easily accessible during the commissioning phase.
13. Verify the roof sensor has been installed correctly.  
*Reference: Sky Sensor Installation Guide*  
(<https://view.com/assets/pdfs/sky-sensor-installation-guide.pdf>)
14. Verify network connection has been established.  
(<https://view.com/assets/pdfs/remote-connection-requirements.pdf>)

### Low Voltage Superintendent

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

### General Contractor

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_